

Job Opportunity

Planner

Purpose of job	To ensure an effective and efficient supply chain is in place to ensure the efficient and effective operation of AEUK exceeding targets including customer delivery and quality. <ul style="list-style-type: none"> • Manage the Planning Activities of AEUK ensuring production is scheduled accurately and effectively communicated to the business. • Ensure material is available to allow efficient production utilisation.
Reporting relationships	Reporting to Buying and Planning Team Lead
Location	Dorset Innovation Park, Winfrith
Employment status	Permanent At Atlas Elektronik UK, we support our staff to create work-life balance and encourage applications from individuals who are looking for part time or condensed hours as well as full time opportunities.

Outline of knowledge, skills and personal qualities required across the range of roles and examples of the types of application shown below. Training and development relating to the specific job role will be provided.

Primary Responsibilities

- Responsible for ensuring demand is loaded, accurate and available at in accordance with project schedules and in line with agreed LCM on a project-by-project basis.
- Provide support to Bids and Projects ensuring that the Gantt reflects the production plan, and that adequate material and resource is available and achievable.
- Liaise and assist the Master Scheduler in ensuring the resource and capacity plans are accurate and actively assist in developing AEUK programme planning and delivery.
- Work proactively with engineering, manufacture engineering and relevant project personnel to ensure loading strategies consider all implications of what is required to achieve clean data and realistic timescales.
- Lead planning reporting to Projects including schedule risks and opportunities.
- Manage WOs throughout lifecycle including handover to Test and Acceptance and Service and Support as required.
- Proactively work with Procurement and stores to ensure 100% kit availability.
- Contribute to Make/Buy decisions at a part level working with Procurement, Engineering and Production.
- Develop working relationships with stakeholders to work effectively and ensure the value of the planner is championed throughout the business.
- Drive Change Management process for active WO's completing impact analysis to inform decisions.
- Manage stock availability and stock holding in ERP ensuring stock is correctly allocated to Projects, including lineside where implemented.
- Make stockholding and build to stock recommendations that will enhance AEUK on time delivery.

Knowledge, skills and experience

- Demonstrable experience of planning and project management principles and practice
- Ability to effectively communicate and present to all stakeholders.
- Experience of Work package planning and management

... a sound decision

Knowledge, skills and experience (continued)

- Understanding and application of estimation, costing, pricing and bid processes.
- Demonstrable experience and understanding of production principles and processes.
- Skilled in Microsoft Office (Excel, Word, PowerPoint, MS Project) – IT capable
- AX knowledge a definite advantage – must have MRP/ERP experience

More information

The successful candidate must be able to achieve full SC (Security Clearance).

How to apply

Please forward your CV and a covering letter explaining why you are suitable for the post to Recruitment@uk.atlas-elektronik.com by the closing date and state the job title in the subject line.

Due to the nature of our work and the projects you will be working on, all candidates must be eligible to gain security clearance. ATLAS ELEKTRONIK UK Ltd is an Equal Opportunities employer and welcomes applications for all posts from suitably qualified people regardless of age, disability, ethnicity, gender, marital status, sexual orientation, religion or belief.

Only successful applicants will be contacted.

ATLAS ELEKTRONIK UK Ltd

Dorset Innovation Park,
Winfrith Newburgh,
Dorchester | DT2 8ZB
United Kingdom

Phone: +44 (0) 1305 212400
enquiries@uk.atlas-elektronik.com
www.atlas-elektronik.com

